

To : Department Chairmen

SUBJECT: Identification of Minority Applicants

Because of the University's commitment to increase its minority student enrollment, many inquiries have come from departments concerning identification of minority applicants. To assist you in this process, the following suggestions should be helpful.

1. Marked Applications.

Many applications are marked on the second page (lower left-hand corner) with an A, B, or C. If the application has an A, the applicant is an American Indian; B, the applicant is black; C, the applicant is Chicano or Mexican-American. All minority applications are not marked, since applications were marked only when the student indicated his ethnic background in his request for application materials.

2. Statement of Purpose.

Often minority students will indicate their ethnic background in the required statement of purpose, in reference to their family, education, social or economic background.

3. Letters of Recommendation.

Professors, when writing letters of recommendation, will frequently mention the student's ethnic background if they think it is important in evaluation.

4. Spanish Surnames.

Most Chicano students, but not all, will have Spanish surnames. Checking for citizenship will confirm whether the applicant is a Mexican national or Chicano (Mexican-American).

5. Black Colleges.

Half of the American black student population is enrolled in black colleges throughout the South. Should you desire a list of the American black colleges or if there is some question about any particular college, the Graduate Division will provide the information.

Black and Chicano graduate students currently enrolled can be very helpful in identification and evaluation of potential students in their departments. Should you have further questions, please feel free to contact Miss Baeza or Mr. Rhue at extension 2496.

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